

ST. MARY PARISH 4-H ENROLLMENT PACKET

4-6TH GRADES

Attention Parents:

- Every 4-H member ***MUST*** select at least one project book for the year. This year, **4th graders will select the "Discovering the World of 4-H" and 5th graders will select the "Exploring the World of 4-H" project book.** Cost of this first book is included in parish dues. Project books are listed on the last page of this packet. Please make sure your child reviews the available books and checks the one appropriate for their grade.
- **Members will only be allowed one project book. If the member finishes their selected project book before the end of the school year, they may then purchase an additional book through the 4-H office for \$5.00. Members must turn in their finished project book to the 4-H office before getting an additional book.**
- Please follow directions in this packet to enroll or re-enroll your child(ren) in 4-H. Return the form and payment to the 4-H Club Leader at your child's school.



Louisiana 4-H is an educational program of the LSU AgCenter



ST. MARY PARISH 4-H ENROLLMENT PACKET

Parish Office Contact Information

Thu Bui

Parish Chair & Fisheries Agent

Email: tbui@agcenter.lsu.edu

Chloe' Paridon

4-H Agent

Email: cparidon@agcenter.lsu.edu

Debra Taghehchian

Nutrition Agent

Email: dtaghehchian@agcenter.lsu.edu

Belinda Louviere

Parish Admin Coordinator

Email: bclouviere@agcenter.lsu.edu

Address: 600 Main St., 2nd Floor, Franklin, LA 70538

Phone number: 337.828.4100 EXT. 1700

Office hours: 8:00 am - 4:30 pm

Louisiana 4-H Webpage

http://www.lsuagcenter.com/topics/kids_teens

St. Mary 4-H Webpage

<http://www.lsuagcenter.com/stmary4h>

St. Mary 4-H Facebook

<https://www.facebook.com/smp4h>

State 4-H Facebook

<https://www.facebook.com/Louisiana4H>

4-H Clubs will meet one time each month during school. A digital monthly newsletter will be published with details about member opportunities outside of school.

Members will receive a 4-H project workbook of their choice and will be encouraged to complete it on their own time and submit in the spring for the parish contest.

In addition to state level incentives and recognition, St. Mary Parish also offers project workshops and contests throughout the year.

Follow our St. Mary 4-H Facebook page for up-to-date information and announcements.

 **Join 4·H
Today!**

4-H Online Enrollment System!

The Louisiana 4-H Youth Development Program uses a web-based membership enrollment and event management system called 4HOnline. This system allows our 4-H program to become a stronger partner and communicator with our 4-H youth, parents/guardians, and volunteers by allowing 4-H families to manage their involvement in the Louisiana 4-H Program. The system allows a family to create a “Family Account” and then add 4-H youth and volunteers under that one family account. This streamlines the function of being able to easily sign-in and manage your entire family’s membership enrollment and event registrations such as 4-H University, regional Challenge Camps, livestock shows, etc.

This year, we are continuing a “blended model” of 4-H enrollment by asking each family to create their family account following directions below and turn in the attached project enrollment form to your school’s club leader to select your 4-H projects for this year. **All forms and dues must be turned in at school to your club’s 4-H Leader.**

Re-enrollment: Family Account in the 4HOnline system, you will have to login to your account using your username and password. This will bring you to your family page. Click on “Enroll Now” and follow instructions beginning at Step 10 on the following page.

You may have multiple students and even adult volunteers in your family profile. The goal is that all youth and adults from one family are in ONE family account. If you need to add a member, login to your account and there is a blue button in the top right of the page. Click on “Add A Member” and you can add additional family members.

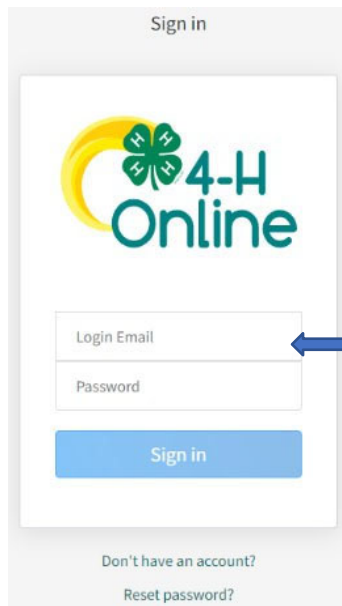
If your child(ren) was not enrolled in 4-H last year and has not attended any summer events which required you to create a family account, you are being asked to do that now. To create a **NEW** Family Account in 4-HOnline go to this link: <https://v2.4honline.com> or scan this QR code by hovering your phone’s camera over it:

T



When you see this screen, click on

“Don’t have an account?”



See the back side of this page for steps to creating your family account, or re-enrolling in 4-H Online.

After creating your account, remember to turn in the Enrollment Form (back part of packet) to your school club’s leader along with dues to get you fully registered.

The most important thing to remember in setting up your family profile is to use an email address that is valid, checked regularly, and is one that the parent/guardian can manage/access as well. This will be the email address that 4HOnline and our office will use to send all correspondence.

NOTE: avoid using a student’s school email address as they change upon graduation, the school board has strong filters on incoming messages, and the accounts are locked in the summer and cannot be accessed.

HOW TO RE-ENROLL... If you are already enrolled in 4-H Online, go to <https://v2.4honline.com>, and sign in using your email and password. Click on the words "Enroll Now". This will bring you to Step 10 in the instructions below. Follow the instructions and update any changes to your address, phone number, your school, and add project/projects for the year.

Steps to Creating a Family Account for New 4-H Members Only

Step 1	Login into 4-H Online	https://v2.4honline.com
Step 2	Select your State	Louisiana
	Select and Institution	Click on: Louisiana 4-H Youth Development
Step 3	Select Parish	St. Mary - Please make sure you are selecting St. MARY PARISH!
Step 4	Add Email (family)	Note – DO NOT USE SCHOOL EMAIL ADDRESS! Use an email one of your parents check regularly!
	Confirm Email	
	Family Name	
	Mobile Phone Number	
	Password	
	Confirm Password	
	Click "Create Account"	
Step 5	Verify Your Address	If your address cannot be "verified" the program will not let you continue. Call the office at 337-828-4100 Ext: 1700 and ask for Mrs. Belinda. She will try and help you.
Step 6	Click "Louisiana 4-H"	Under what program would you like to join?
	Click "Next"	
Step 7	Fill in the blanks that are "required" for the 4-H member	The required information is First Name, Last Name and Birth Date.
	Click "Next"	
Step 8	Complete the required blanks on this page titled "Add member"	
	Click "Next"	
Step 9	Click "I want to join Louisiana 4-H as a new or returning Louisiana 4-H Youth"	
	Click "Finish"	NOTE – You are not "finished" yet. See steps below.
Step 10	Click "Select Clubs" (Returning Members – once you log into your account and click on "Enroll Now" you will start here.)	Select your school club name. If you show livestock, you must join the "St. Mary Parish 4-H Livestock" club IN ADDITION TO YOUR SCHOOL CLUB. If you don't your animals will not show up in either 4-H Online or Fair Entry and you WILL NOT be able to show your animal.
	Click "Add"	Another screen will show up with the club/clubs you have chosen.
Step 11	Click "Select Projects"	<u>Select only 1 book</u>
	Click "Add"	The next screen shows the choices you have made.
	Click "Next"	If the information you entered is correct. If not, select the back button and correct.
Step 12	Click "Show Questions"	Fill in the required sections.
	Click "Next"	
Step 13	Click on "Show Health Form"	Fill in the required sections.
	Click "Next"	
Step 14	Click on "Show Consents"	Fill in the required sections.
	Click "Next"	
Step 15	Payments	Your only option is to pay by check. Checks for parish state, club dues and project books <u>will be collected by your club leader AT SCHOOL!</u> Checks should be made out to your school.
	Click "Next"	
Step 16	Review information and click green "Submit" button	The information you entered will be shown on this page. If everything is correct, click the submit button and your enrollment is complete. If you do not click submit, the record is not complete.

St. Mary Parish

4-H Dues Worksheet

Member's Name _____

School _____ Grade _____

Parent Name _____

Parent Contact Phone Number _____

Item	How many	Amount
Parish Dues	1	\$12.00
School Fee	1	
	TOTAL =	

All payments should be made to the school and returned WITH worksheet and enrollment card. Please put money or check in an envelope labeled with member's name and clip worksheet, enrollment card and envelope together before returning to school.

TURN IN:

____ This Worksheet

____ Enrollment Form

____ Dues Payment in labeled envelope



RETURN TO:

BY: _____



YOUTH ENROLLMENT FORM

Name of School/Club: _____

I have been in Louisiana 4-H before Yes No Family Email for 4HOnline Account: _____

Family Name for 4HOnline Account (ieSmith) _____ Family Mobile Phone Number: _____

FAMILY ADDRESS

Mailing Address _____

City _____ State _____ Zip _____

4-H MEMBER'S NAME

First _____ Middle _____ Last _____

MEMBER INFORMATION

Preferred Name _____ Birthdate (MM/DD/YYYY) _____

4-H Member's Email Address (not your school email address) _____ Member's Cell Phone Number _____

GENDER	RACE	MILITARY SERVICE OF FAMILY MEMBERS (select all that apply.)		
☐ Female	☐ American Indian or Alaskan Native	Family Member Military Service	Branch of Service	Branch Component
☐ Male	☐ Asian	☐ I am serving in the military.	☐ Air Force	☐ Active Duty
	☐ Black or African American Native	☐ I have a family member serving in the military	☐ Army	☐ National Guard
	☐ Hawaiian or Pacific Islander	☐ I have a family member who retired from the military	☐ Coast Guard	☐ Reserves
GRADE	☐ White or Caucasian	☐ I have a parent serving in the military	☐ DOD Civilian	☐ Not applicable
☐ Grade for 25-26 school year	☐ Other	☐ I have a sibling serving in the military	☐ Marines	
ETHNICITY	☐ Prefer not to respond	☐ I have a parent who served in the military	☐ Navy	
☐ Hispanic or Latino		☐ I have a parent who retired from the military	☐ Space Force	
☐ Not Hispanic or Latino		☐ No one in my family is serving in the military	☐ Not Applicable	
☐ Prefer not to respond				

EMERGENCY INFORMATION	EMERGENCY INFORMATION
Emergency Contact #1	Emergency Contact #2
Name _____	Name _____
First _____ Last _____ Relationship to Youth _____	First _____ Last _____ Relationship to Youth _____
Contact Phone Number _____	Contact Phone Number _____

PARENT/GUARDIAN'S INFORMATION

Parent/Guardian #1

Name _____

First _____ Last _____

Contact Phone Number _____ Work Phone Number _____

Email Address _____

Parent/Guardian #2

Name _____

First _____ Last _____

Contact Phone Number _____ Work Phone Number _____

Email Address _____

ALLERGIES OR RESTRICTIONS

Does this individuals have any specific dietary needs, food allergies or restrictions (eg, peanuts, gluten-free), or other health-related conditions, including those requiring medication?

YesNoIf yes, please describe:

MEDIA RELEASE

I understand the photograph(s) or video or audio recording(s) taken of me by agents, employees or representatives of the LSU AgCenter and its Louisiana 4-H Youth Development Program (hereinafter called "the Agency") shall be used in connection with the Agency's dissemination of information by its public service and academic programs to the general public.

I hereby irrevocably authorize the Agency to copy, exhibit, publish or distribute any and all such images and audio of me or wherein I appear, including composite or artistic forms and media, for purposes of publicizing Agency programs or for any other lawful purpose. In addition, I waive any right to inspect or approve the finished product, including written copy, wherein my likeness appears.

I hereby hold harmless and release and forever discharge the Agency from all claims, demands and causes of action which I, my heirs, representatives, executors, administrators or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization, including claims arising from agencies negligence.

AgreeI Disagree

HOLD HARMLESS WAIVER/RELEASE

I understand that I hold the LSU AgCenter, the 4-H Youth Development Office, State 4-H Foundation (collectively, "Louisiana 4-H"), LSU Foundation, the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College, State of Louisiana, State Department, Agency, Board or Commission or authorized driver thereof, and any affiliated entity, their officers, agents, employees and volunteers (collectively referred to as "Released Parties") harmless from any and all liability or claims, which may arise out of or in connection with participation in this activity, contest, event or trip. I release from all liability for damages arising out of personal injury to participant (including death) or any damage to property whether from anyone's negligence or not, or any other cause arising out of my participation in any and all 4-H Youth Development Activities. I will keep the Released Parties by this agreement free of any damages or costs, including but not limited to attorney's fees that may arise from any claims.

I fully understand that participants are to abide by all rules and regulations, INCLUDING WEARING ANY NECESSARY AND APPROPRIATE SAFETY EQUIPMENT AND/OR CLOTHING, governing conduct during the activity, contest, event or trip. Any violation of these rules and regulations may result in that individual being sent home at the expense of his/her parent/guardian. Misconduct, which includes but is not limited to any drug or alcohol use at the activity, contest, event, or trip, during competition or in activities or locations related to or surrounding the event, may disqualify a participant or the participant's team from awards or further participation. Should any misconduct come to Louisiana 4-H's attention, the matter will be investigated as Louisiana 4-H deems appropriate. Any decision and sanction as to appropriate action due to misconduct is at the sole discretion of the Louisiana 4-H, and is final. The participant accepts this requirement as well as all other conditions of the program.

I acknowledge that I may be a passenger in, a state-owned vehicle or a vehicle rented (including travel by air), lease or otherwise made available to the Released Parties. I acknowledge being transported in, a vehicle is a potentially dangerous activity. I fully realize the physical risks involved, and further acknowledge that this risk, and the danger associated with this activity, is obvious to all persons. I nevertheless willingly and voluntarily be transported in, said vehicle and expressly accept the risks inherent therein.

I state further that I have read the above authorization and release, prior to its execution, and that I am fully familiar with the contents thereof. This form must be completed and signed before participants are eligible in the 4-H Youth Development Office and the Louisiana 4-H Foundation sponsored activity, contest, event, or trip. I have read, understand and agree to comply with the information in this document. (Parent or guardian must sign for those under the age of 18.) Hold Harmless Participant Waiver & Release Form shall be considered valid for a period of one (1) year from the date of signature.

AgreeI Disagree

YOUTH CODE OF CONDUCT & CONSEQUENCES OF MISBEHAVIOR

During my 4-H involvement, I WILL...

1. ATTEND ALL SESSIONS that are part of the planned program for all activities. I understand that I do not feel well or have a schedule conflict it is my responsibility to inform the 4-H staff.
2. DRESS APPROPRIATELY to the occasion and adhere to any attire requirements stipulated for the event/project I am attending or participating in. As a 4-H member I understand I should be courteous, clean, and possess good manners. I understand that if I do not comply with the dress code I will be excused from the event/project to either change into appropriate clothing or dismissed completely.
3. CONTROL MY LANGUAGE AND USE ONLY 4-H MEMBER APPROPRIATE LANGUAGE - I will not use language that is socially offensive.
4. NOT LEAVE AN ACTIVITY FACILITY any time without permission of the chaperons and/or staff responsible for the event, except for event planned tours and outings. This includes the use/hiring of any ride share company.
5. NOT SMOKE, VAPE OR USE TOBACCO PRODUCTS, or be in possession of such equipment/products, at any 4-H program event.
6. NOT ENGAGE IN UNAUTHORIZED USE OF A VEHICLE during a 4-H event.
7. NOT ENGAGE IN ILLEGAL, UNETHICALLY, OR INAPPROPRIATE BEHAVIOR related to any 4-H project, activity, and/or opportunity.
8. NOT BE IN POSSESSION OF, USE ALCOHOL OR DRUGS (except those directed by a doctor), or be associated with or remain in the presence of others when they are being used.
9. NOT BE IN POSSESSION OF, USE, THREATEN OR INTIMIDATE ANOTHER PERSON WITH A WEAPON, BODILY FORCE OR LANGUAGE.
10. TREAT ALL PEOPLE AND PROPERTY WITH RESPECT, COURTESY, CONSIDERATION AND COMPASSION. Avoid and prevent put-downs, insults, name calling, swearing and other language or nonverbal conduct likely to offend, hurt or set a bad example.
11. NOT ENGAGE IN ANY SEXUAL ACTIVITY OR INAPPROPRIATE DISPLAYS OF AFFECTION during a 4-H activity or event.
12. OBSERVE HOURS ESTABLISHED BY THE STAFF AND BE IN MY ROOM. No youth allowed in sleeping/hotel rooms of different genders of myself.
13. AVOID UNNECESSARY ROUGHNESS TO ROOM FURNISHINGS, FURNITURE, EQUIPMENT, ETC., NOR WILL I REMOVE ANY ITEMS (towels, remote controls, etc) as souvenirs. Occupants of a room or conveyance are financially responsible for any damage or results of misconduct.
14. REPORT ANY MISBEHAVIOR TO THE APPROPRIATE CHAPERONS IMMEDIATELY when at any official 4-H activity and observe a breach of the code of conduct.
15. NOT TRANSMIT, POST, OR WILLINGLY RECEIVE CORRESPONDENCE, TEXT, GRAPHICS, MOVIES, SOUNDS, OR OTHER MEDIA which contains: profanity, advocacy of the use or possession of illegal substances or alcoholic beverages, advocacy of the illegal use or the illegal possession of weapons, or solicitation or the advocacy of sexual misconduct.
16. NOT HARASS OR CYBERBULLY OTHERS THROUGH THE USE OF TECHNOLOGY. Harassment by e-mail, chats, or otherwise shall not be tolerated.

Realizing these guidelines are not all inclusive, the LSU AgCenter and/or its agents reserves the right to amend this code of conduct. Decisions on discipline will be the responsibility of the Extension professional(s) supervising/event coordinator and may range from a verbal reprimand to permanently being banned from 4-H membership.

YOUTH CODE OF CONDUCT & CONSEQUENCES OF MISBEHAVIOR

During my 4-H involvement, I WILL...

- ATTEND ALL SESSIONS that are part of the planned program for all activities. I understand that I do not feel well or have a schedule conflict it is my responsibility to inform the 4-H staff.
- DRESS APPROPRIATELY to the occasion and adhere to any attire requirements stipulated for the event/project I am attending or participating in. As a 4-H member I understand I should be courteous, clean, and possess good manners. I understand that if I do not comply with the dress code I will be excused from the event/project to either change into appropriate clothing or dismissed completely.
- CONTROL MY LANGUAGE AND USE ONLY 4-H MEMBER APPROPRIATE LANGUAGE - I will not use language that is socially offensive.
- NOT LEAVE AN ACTIVITY FACILITY any time without permission of the chaperons and/or staff responsible for the event, except for event planned tours and outings. This includes the use/hiring of any ride share company.

Violators May Expect:

- To have the opportunity to explain actions to the professional Extension staff in charge.
- Behavior that is disruptive to the event will be documented and a letter describing such will be sent to the Regional 4-H Leadership Team, Parish Extension Agent(s) and parents/guardians of those involved. Examples of offenses are as listed below, but not limited to:

Minor Offenses

1. Habitually late to program activities
2. Not in room at designated time
3. Not possessing good manners and using language that is offensive to others
4. Not respecting the rights and privacy of those rooming with or attending an activity
5. Lying or untruthfulness to chaperones, leaders, event organizers or others in attendance

Intermediate Offenses

1. Inappropriate visitation
2. Leaving a 4-H activity without the permission of staff member(s) in charge
3. Intentional damage to meeting site, sleeping quarters, person, or other person's property
4. Bullying

Major Offenses

1. Smoking, vaping, or using tobacco products
2. The use of alcohol or drugs
3. Carrying an unauthorized weapon
4. Threatening another person with a weapon or bodily harm
5. Cheating
6. Sexual activities
7. Theft of any kind
8. Acting in a manner considered by 4-H leadership to be harmful or potentially harmful to the health or well-being of themselves or others, whether such act occurred within, or outside of the 4-H program

Consequences

- For every offense 4-H member will receive a verbal reprimand.
- For every offense the violator shall write letters of apology to the appropriate people.

Minor Offenses

- Consistent discipline problems requiring more than two reprimands is grounds for sending a 4-H member home at the parent's/guardian's expense.
- Habitual discipline problems requiring more than four reprimands during one calendar year is grounds for the 4-H member to not be allowed in any parish, region, or state activities for the remainder of the 4-H year. In addition 4-H member may be asked to resign from all 4-H offices or leadership roles held or to give up monetary awards or scholarships from the Louisiana 4-H program.

Intermediate Offenses

- One or two violations is grounds for removal from the event/activity and/or sending a participant home at the parent's/guardian's expense.
- Three violations during one calendar year is grounds for the 4-H member to not be allowed in any parish, region, or state activities for the remainder of the 4-H year. In addition, 4-H member may be asked to resign from all 4-H offices or leadership roles held or to give up monetary awards or scholarships from the Louisiana 4-H program.

Major Offenses

- Automatic removal from event/activity and/or sending a participant home at the parent's/guardian's expense.
- One major offense during any 4-H year may lead to suspension of membership in all Louisiana 4-H and Youth Development programs for the remainder of the 4-H year, along with the possibilities of facing criminal charges, pending offense. In addition, 4-H member may be asked to resign from all 4-H offices or leadership roles held or give up monetary awards or scholarships from the Louisiana 4-H program.

Course Of Action

Event managers responsible for 4-H events and activities are encouraged to communicate to 4-H participants and adult chaperone's prior to the event a standard of acceptable behavior. Standards of behavior and consequences should be reviewed with participants as part of the initial orientation.

1. Event Manager obtains all the relevant facts.
2. Brief the on-site adult responsible for the youth delegate (Extension faculty member or 4-H volunteer).
3. If not on-site, but available via phone, brief the Parish 4-H Agent, Parish Chair, Regional 4-H Coordinator and Regional Director responsible.
4. Review consequences of misbehavior. The following steps should be taken when sending a 4-H member home:

• Extension faculty member contacts parents.

• Parents advised that child is being sent home by safest, most direct means, and that parents are responsible for cost.

• Event manager decides if parents should be given the option of picking up the child.

• Parish Extension faculty member collects money from parent to pay transportation charges.

• Follow-up correspondence from event's manager to appropriate parish Extension faculty member, Regional 4-H Leadership Team, child and parent for documentation.
5. For all reprimands a Summary Letter and Accident/Incident Report Form will be completed and mailed to the 4-H member, parent, Parish Extension Agents, Regional Director, Parish Chair, Regional 4-H Coordinator, Louisiana 4-H Department Head, and Associate Director for Youth Programs. Additionally, notification will be made to Regional 4-H Leadership Team prior to letter and form being mailed.

AgreeI Disagree

I, the undersigned, parent/guardian have completed this form to the best of my ability with true and factual information pertaining to my child.

Signature of Parent/GuardianDate



The LSU AgCenter provides equal opportunities in programs and employment.

Member Name _____ School _____ Grade _____

♦ **REQUIRED**—Put and “X” in the box next to the project you want to enroll in.

4th - 6th Grade

Need Book	Project Name
	Discovering the World of 4-H (4th grade-3265)
	Exploring the World of 4-H (5th grade-3266)
Science, Engineering & Technology Projects	
	You and the Environment (P-2447)
	Under Construction - Clothing - Sewing (8060)
	Starting Up - Getting to Know Your Tractor (4H961)
	Crank It Up - Small Engines (8186)
	Follow the Path - Forestry (8038)
	From Airedales to Zebras - Vet Science (8048)
	Get Started in Art (4H592)
	Lift-Off - Aerospace (6843)
	Magic of Electricity (6848)
	Measuring Up - Woodworking (6875)
	Pet Pals (6359)
	Wiggles and Wags - Dogs (8166)
	Fun with Dairy Foods - Science (4H490)
	See Them Sprout-Gardening (4H1037)
	Creepy Crawlies - Entomology (6853)
	Teaming With Insects-Entomology (8440)
	Bicycling With Friends (8334)
	Fun With Friends (6859)
Raising Livestock Animals	
	Bite Into Beef - Beef (8143)
	Cowabunga - Dairy (8161)
	Getting Your Goat - Dairy Goats (8352)
	Giddy Up & Go - Horse (1518Y)
	Just Browsing - Meat Goats (7909)
	Rams, Lambs and You - Sheep (6367)
	Scratching the Surface - Poultry (6363)
	The Incredible Pig - Swine (8065)
	What's Hoppening - Rabbit (8080)

Need Book	Project Name
Healthy Living Project	
	Six Easy Bites - Cooking (7144)
	Tasty Tidbits - Cooking (7146)
	First Aid in Action - Health (8174)
Citizenship Project	
	More About You & Citizenship (P-2448)
	Agents of Change - Service (8182)
	The Consumer in Me (P-8030)
Outdoor Skills	
	Hiking Trails - Camping (8043)
	Take the Bait - Fishing (7598)
	Shooting Sports - Archery (751)
	Shooting Sports - Rifle (750)
	Shooting Sports - Shotgun (752)

